



### 更改个人资料 Change of Personal Particulars

\* 请在适当方格内加上✓号 Please tick the appropriate box(es)

* 本人 / 本人的配偶 / 本人的子女 (姓名: _____) 拟更改如下。 Myself / My Spouse / My Child(ren) (Name: _____) would like to change as below.																						
<b>A / 更改姓名 (可选多于一项) Change of Name (May choose more than one option)</b>																						
<input type="checkbox"/> 更改法定姓名 (与身份证 / 护照 / 出生证 / 户口本上的姓名相同) Change of Legal Name (same as written on ID Card / Passport / Birth Certificate / Household Registration Booklet) 由From _____ 改为 Change to _____ 请附上新身份证 / 护照 / 户口本 / 改名文件的副本, 以供核证。 Please attach copies of the new ID Card / Passport / Household Registration Booklet / Name Change Certificate for verification.																						
<input type="checkbox"/> 更改北京会所使用名 (包括“称呼/头衔”) Name Preferred in Beijing Clubhouse (including “Salutation/Title”) <input type="checkbox"/> 先生 Mr <input type="checkbox"/> 太太 Mrs <input type="checkbox"/> 小姐 Miss <input type="checkbox"/> 女士 Ms <input type="checkbox"/> 博士/医生 Dr <input type="checkbox"/> 教授 Prof _____ 北京会所使用名 Name Preferred in Beijing Clubhouse																						
<input type="checkbox"/> 更改会员卡印压姓名Change of Membership Identification Card Embossed Name 请使用正楷填写不多于17个英文字母或符号 (连空格在内)。建议与法定姓名相同。 Please fill in BLOCK letters and up to 17 characters (including spaces). It is recommended to be the same as the legal name. <table border="1" style="width: 100%; height: 20px; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>																						
<b>B / 更改身份证明文件 Change of Identification Document</b>																						
<input type="checkbox"/> 更改法定身份证明文件Change of Identification Document <input type="checkbox"/> 身份证 ID Card <input type="checkbox"/> 护照 Passport 请附上新身份证 / 护照的副本, 以供核证。 Please attach copies of the new ID Card / Passport for verification.																						
<b>C / 更新会员卡照片 Update of Membership Identification Card Photo</b>																						
<input type="checkbox"/> 请提供两寸白底近照一张 (或将电子版发送至下方会行行政部邮箱) Please attached a profile picture of two inches with white background (or send electronic picture to the mailbox as below)																						
<b>D / 更改签名 Change of Signature</b>																						
<input type="checkbox"/> 现登记 Registered as:	<input type="checkbox"/> 新登记 Changed to:																					
* 若由于特殊原因无法提供现登记之签名样式, 会员须亲临本会办理有关手续。 Members who could not provide registered specimen signature are requested to complete the procedures in person at Beijing Clubhouse.																						

在向本会提供本表格内的个人资料之前, 请先细阅并签署《个人信息处理规则》。该文件已述明本会使用有关数据的限制。该文件可在北京香港马会会所官网 <https://www.beijingclubhouse.com/zh-CN/privacystatement.aspx> 查阅。

Prior to providing the personal data sought within this form, you should have read and signed *Personal Information Processing Rules* which restricts our use of these data. The document is available on <https://www.beijingclubhouse.com/en-US/privacystatement.aspx>.

主卡会员姓名  
Principal Member’s Name \_\_\_\_\_

主卡会员签署  
Principal Member’s Signature \_\_\_\_\_

主卡会员编号  
Principal Membership No. \_\_\_\_\_

日期  
Date \_\_\_\_\_

查询 Enquires:      电话 Tel: (8610) 5911 8888      电邮 Email: [bjch.membership@hkjc.org.hk](mailto:bjch.membership@hkjc.org.hk)      网址 Website: [www.beijingclubhouse.com](http://www.beijingclubhouse.com)

本文件以简体中文书就, 若其他语言文字的翻译版本 (如英文) 与简体中文版存在不一致之处, 以简体中文版为准。

This document is written in simplified Chinese. In case there is any inconsistency between the simplified Chinese version and the translated versions in other languages (e.g. English) of this document, the simplified Chinese version shall prevail.